

## HOW TO RENEW MY DRIVER'S LICENCE

- Applicant can visit any Driving Licence Testing Centre (DLTC) to renew their driving licence card
- An applicant will need acceptable identification – valid driving licence card as well as a green bar-coded ID, or a valid temporary ID, or a valid RSA green bar-coded passport – as well as a copy thereof.
- 4 Black and white passport ID photos
- Appropriate legislation fees (to be obtained from the DLTC or contact A-Plus Driving School for the current fees)
- Complete the DL1 form ([link to pdf](#)) and take it with to the DLTC (form can also be completed at the DLTC)
- An eye test will be done at the DLTC, so the applicant must please make sure to take with prescription spectacles if applicable.
- The applicant's finger prints will be taken and once everything is completed, a receipt will be issued by the cashier when the applicant makes the payment.
- Should the applicant require a temporary drivers licence with the new card application (e.g. the current licence card will expire before the applicant has received the new licence card) a temporary licence can be issued immediately. Additional fees are applicable (obtain from DLTC or contact A-Plus Driving School for current fees) and one additional photo.
- Please keep this receipt as proof of payment, will be needed when the applicant wants to collect his/her licence card.
- The applicant should receive a notice in the post for collection purposes – the waiting period is about 4 – 6 weeks. If the waiting period has passed and the applicant has not received the notice yet, the applicant should go to the relevant DLTC and see if the licence card is ready as the notices do not always reach the applicants.
- Driving licences not claimed by the applicant within 120 days will be null and void.

### **A Plus Driving School cc**

Registration Number:  
2007/055919/23

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